



# THE WILBERFORCE SCHOOL

## APPLICATION PROCESS & CHECKLIST 2021-2022

### Admission Policy

The Wilberforce School admissions process is designed with great care, to help the Admissions Committee understand the ability, motivation, and character of each candidate. The goal is to help your child and all of the students at Wilberforce to thrive.

### Application Process and Checklist

1. **Apply for Admission:** (*Applications Due January 22*)
  - Submit an online application from the “Admissions” section of our website.
  - Submit Teacher Recommendations and Student Records
    - The *Teacher Recommendation Form* and *Release of Records* are included in the online application. You will need to enter your student’s current or most recent teacher’s e-mail address, and give the *Release of Records* form directly to the appropriate administrator in your student’s current school.
2. **Apply for Tuition Assistance:** (*Applications Due January 22; Supporting Forms Due February 5*)
  - Tuition should not be a barrier to attending Wilberforce. Tuition Assistance is a normal part of the process for many families. All admissions decisions are made independent of a family’s request for financial assistance. Find more information under the “Admissions” section of our website.
3. **Admissions Testing:** Scheduled by the Admissions Office.
  - All students undergo admissions assessments to ensure the student is ready and prepared to succeed at Wilberforce. Once your application is submitted, our Admissions Director will contact you to schedule an appointment for assessments.
    - Individual testing includes informal inventories, standardized achievement, and school ability testing.
    - Explorer’s One & Two Readiness Day (February 6)
4. **Parent Interviews:** Scheduled by the Admissions Office.
  - The Admissions Office will contact parents of applicants to arrange an interview. Both parents are required to attend the interview.
  
  - All parents are required to read the following prior to the parent interview: The Wilberforce School Mission, Philosophy, and Statement of Faith. These materials can be found underneath the “About Us” tab on our school website.
5. **Notification**
  - The Admissions & Tuition Assistance decisions are given on March 5, 2021 (and thereafter on a rolling basis).
6. **Return Signed Contract:** (*Due April 2*)
  - Following notification of acceptance, the family will confirm enrollment by submitting the online Enrollment Packet and Tuition Schedule.



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- Enrollment is complete after we receive a check for the Book Fee & Tuition Deposit.

## **Non-Discrimination Policy**

The Wilberforce School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally made available to students at the school. The Wilberforce School does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational and admissions policies, scholarship programs, or athletic and other school administered programs.

## **Age and Class Placement**

We want each child to thrive at Wilberforce. We make each child's placement decision on a case-by-case basis, considering age, testing and other factors. Students entering Explorers One & Two must turn 4 or 5 (respectively) before September 1, and we pay close attention to children whose dates of birth fall in or near summer months.

Our curriculum is accelerated curriculum at one grade level ahead in most subject areas. Experience with this program has shown that most children benefit by having more time to develop and mature before entering Class One. Being relatively young may not be a critical issue at the Explorers level, but when a child reaches Class One and above, the age disparity can be much more pronounced as these children begin to work at a higher level of academic difficulty alongside classmates who are as much as a year older.

## **Contact**

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